



CITY OF LAS CRUCES

MINUTES

LIBRARY ADVISORY BOARD

Thursday, June 26, 2025

1. Call to Order – President Stephen Jones called the meeting to order at 3:04 P.M. Library Advisory Board (LAB) Members present: President Stephen Jones, Vice-President Maryann Hendrickson, Secretary Jennifer Kreie, Members Jessica Streeter, and Erin Wahl (joined meeting at 3:12 P.M.); Members absent: Member Denali Wilson. Also, in attendance: Sarah Booth, Library Deputy Director; and Dan Carrillo, Administrative Assistant.

a. Vice-President Maryann Hendrickson read the *Land Acknowledgement Statement*.

b. Acceptance of June 26, 2025, Agenda – President Stephen Jones called for a motion to approve as presented; Vice-President Maryann Hendrickson voiced a motion to approve; Secretary Jennifer Kreie seconded the motion; all voted in favor; motion carried. *NOTE: Member Erin Wahl was not present for vote.*

2. Review and Approval of May 22, 2025, Minutes – President Stephen Jones called for a motion to approve as amended; Secretary Jennifer Kreie voiced a motion to approve; Vice-President Maryann Hendrickson seconded the motion; all voted in favor; Motion carried. *NOTE: Member Erin Wahl was not present for vote.*

3. Library Deputy Directors Report – Sarah Booth, Library Deputy Director, presented the following:

a. Library Statistics

i. There are no statistical charts this month. I will include the end of fiscal year (FY) 2025 stats at the next LAB meeting.

ii. In May 2025, we checked out 25,927 physical items. 44% of the checkouts

1 were patrons using our three self-check kiosks. With one month left in
2 FY2025 (these are figures from the end of May 2025), we should be at or
3 just under the overall checkouts for the year.

4 iii. 16,498 people visited all library locations in May 2025.

5 iv. We registered 400 new cardholders in April and now have 53,662 library
6 card holders.

7 b. Personnel Updates

8 i. Library Supervisor (Circulation & Media): Sarah Murphy has started and is
9 doing an amazing job. Sarah previously worked for SirsiDynix, the software
10 company for our Library catalog.

11 ii. Library Assistant I F/T: Eric Espinoza, who was previously a part-time
12 employee, has been promoted to a full-time position. He will officially start
13 on June 29, 2025.

14 iii. Library Assistant I P/T: Interviews have concluded for the part-time
15 position. A candidate has been selected, and the on-boarding process has
16 begun with Human Resources.

17 c. Library Programs & Events, Other Information and Updates

18 i. We are working on many policies to bring forth to the LAB. The process is;
19 they are created or updated and reviewed by our policy committee and
20 Library Management, then sent to Quality of Life (QoL) Administration for
21 their review and editing, and if needed, sent to the City of Las Cruces Legal
22 Department for their review. Policies should be ready for review and
23 approval by the LAB at the August meeting.

24 ii. Summer Reading officially started on June 1, 2025. Our kickoff event on
25 Saturday, June 7, 2025, was fantastic. 242 participants attended the event.
26 We had Bluey, who was available for pictures, and Therapaws therapy
27 dogs as the main attractions for the event. A huge thank you to the Friends

1 of TBML and Streeter Law for making this such a successful event. So far,
2 803 people have registered for Summer Reading this year. Our goal is to
3 reach 1000 participants.

4 iii. The mermaid story time will be on Saturday, July 12, 2025, at Sage Café.

5 iv. We had a check-in meeting with Desert Peak Architects on Monday, June
6 23, 2025. Carol Brey, Quality of Life (QoL) Director, Rebecca Slaughter,
7 QoL Assistant Director, and I, viewed the preliminary design. Even though
8 the design is preliminary, it really shows how much potential this library
9 has. The new design is amazing. The architects will be presenting the
10 design to Sonya Delgado, Assistant City Manager, and Library leadership
11 on July 8-9, 2025. With the revisions from their input, we will present to the
12 entire staff on August 4, 2025, during our annual closed week. The timeline
13 for a public presentation is expected in September 2025.

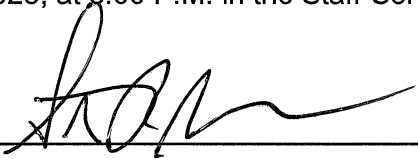
14 v. A representative from Souder, Miller & Associates, visited on Tuesday,
15 June 24, 2025, to discuss utility issues with the building.

16 vi. Although the planning for the FY2026 budget was very tight, the Library
17 was lucky to have had success in our budget requests. We have gained a
18 new Librarian II (Collection Development) position. This is an extremely
19 important request, and I am thrilled that the City supported the Library this
20 way. We also received extra funds for digital offerings like Hoopla and
21 Overdrive.

22 vii. The Library will be entering the annual Halloween contest that the City
23 holds every year for all departments. The 'House of Dracula' is the theme,
24 and the Teen Room will be the area decorated.

25 d. President Stephen Jones called for a motion to accept the Library Director's
26 Report; Vice-President Maryann Hendrick voiced a motion to accept; Member
27 Jessica Streeter seconded the motion; all voted in favor; Motion carried.

- 1 4. Announcements/Other Information – The following was shared:
- 2 a. No LAB meeting in July 2025.
- 3 b. Lynda St. Clair, Friends President:
- 4 i. The Friends of TBML July newsletter should be out within the next couple
- 5 of days. Members/Supporters of Friends of TBML will receive this
- 6 newsletter by email as soon as it is ready. Paper copies should be printed
- 7 soon.
- 8 ii. There will be a pop-up book sale on Monday, July 14, 2025.
- 9 5. Public Participation – The following members of the public and/or Library Staff/Library
- 10 Liaisons were present:
- 11 a. Lynda St. Clair, Friends of TBML President.
- 12 6. Adjournment – Member Jennifer Kreie entertained a motion to adjourn meeting; meeting
- 13 adjourned at approximately 3:35 P.M. The next meeting is scheduled for Thursday, August
- 14 28, 2025, at 3:00 P.M. in the Staff Conference Room on the 2nd floor of TBML.

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17 **PRESIDENT or VICE-PRESIDENT**