

Walls and Fences Permit Contingency Form

The following document must be completed with every wall and fence permit application for either a permit or zoning certificate to be accepted and issued. Permits missing this form will be returned with the status of *Revisions Required* pending completion of the form.

The issuance of the permit shall not be construed as approval to violate any provision(s) of the Zoning Code, Design Standards, Building Code, or any other ordinance of this Jurisdiction. The City of Las Cruces will verify the permittee's obligation to comply with all applicable construction standards during the inspection process.

Address: _____

Construction Details:

Zoning Designation: _____

- Commercial
- Residential

Wall Type:

- Yard Wall
- Fence
- Retaining Wall

Location:

- Front
- Side
- Side
- Rear

Length (Feet):

Height (Feet):

Maximum Height Requirements:**

Commercial:

Front: 6 Feet
Side: 8 Feet
Back: 8 Feet

Residential:

Front (Within Front Setback): 4 Feet
Side: 8 Feet
Back: 8 Feet

****Walls and fences within a Clear Sight Triangle (CST) may not exceed 3 feet in height from top of pavement****

Please initial the following contingencies:

___ THREE FOOT CLEARANCE SHALL BE MAINTAINED AROUND THE CIRCUMFERENCE OF ANY FIRE HYDRANT

___ CLEAR SIGHT TRIANGLES SHALL BE MAINTAINED WHEN APPLICABLE ACCORDING WITH SEC. 38-2.H OF REALIZE (2025)

___ CHAINLINK FENCING SHALL NOT BE LOCATED ADJACENT TO ROADWAYS CLASSIFIED AS A COLLECTOR OR HIGHER DESIGNATION

— NO ROCK WALLS/FENCES SHALL BE BUILT ON THE PROPERTY LINE WITHOUT WRITTEN CONSENT FROM AFFECTED PROPERTY OWNERS – THESE SHALL BE PROVIDED AT THE TIME OF REVIEW

— SHOULD A WALL/FENCE BE LOCATED WITHIN THE FLOOD ZONE, DESIGN SHALL COMPLY WITH ALL APPLICABLE FLOOD ORDINANCES (I.E., FLOOD VENTING IS REQUIRED ALONG 50% OF THE TOTAL LENGTH OF THE WALL/FENCE).

___ I HAVE READ SEC. 3-3 OF THE REALIZE (2025) TECHNICAL MANUAL IN ITS ENTIRETY

Document Checklist

1. Site Plan
 - a. Property/Right-of-Way Lines
 - b. Easement(s)
 - c. Street Name(s)
 - d. Lot Number/Address
 - e. Location of Proposed Wall
 - f. Compass Rose
 - g. Clear Sight Triangle(s) (LDC Sec. 38-2.H)
 - h. Spot Grades, for retaining walls
2. Wall/Fence Detail (TM Sec. 3-3.I.Figure(s))
3. Invoice/Cost Analysis
4. Calculations (TM Sec. 3-3.C.Figure 3-3-1 and Sec. 3-3.J)
 - a. Retaining Walls are Engineered designs and therefore require calculations prepared and stamped by an Engineer licensed in the State of New Mexico.
5. Letters of Permission
 - a. Required when walls are built along the property line between two properties.
6. Geotechnical Engineering Soils Report (TM Sec. 3-3.F)
 - a. May be requested if Code required maximums/minimums are not met in the calculations or detail.
7. Completed Walls and Fences Contingency Form

As permittee, contractor, owner, agent, or representative of the building owner, I have read and understand my responsibilities related to the issuance of this permit.

- I acknowledge my responsibility to satisfy all of the aforementioned contingencies
- I acknowledge that field inspections may result in my obligation to correct any discrepancies or violations

Permittee

Date