



1 **5. ACCEPTANCE OF AGENDA**

2 Motion to amend the agenda by moving Action Item before Introduction of Guest, and  
3 seconded. Motion carried unanimously.  
4

5 **6. APPROVAL OF THE MINUTES - October 30, 2024**

6 Motion to approve the minutes as presented, seconded. Motion carried unanimously.  
7

8 **7. ACTION ITEMS**

9 Information was passed out on the board structure including current voting members.  
10 At last meeting discussion was started concerning board proxies within the board  
11 structure. In moving forward with board structure and who is a voting member vs. a  
12 non-voting member, that will be decided according to the bylaws by the Chair and  
13 Vice-Chair. The main voting members should be people that attend regularly, etc.  
14 Board members will include a variety of different entities. The Board right now has  
15 three voting law enforcement members Las Cruces PD, Anthony PD, and Doña Ana  
16 County Sheriff, and this could be one voting member with proxies. All non-voting  
17 members' advise is a benefit to the board. Do need to clarify who are voting members  
18 moving forward.  
19

20 **7.1 Election of Chair and Co-Chair**

21 A nomination for Cassie McClure for Chair. An e-mail was received from Cassie  
22 McClure that she would not be able to attend this meeting, but would accept any  
23 nominations. The nomination was seconded by Manuel Arellano. Motion carried  
24 unanimously.  
25

26 A nomination for Chief Vanessa Ordoñez was made for Vice-Chair and accepted,  
27 and seconded by Tommi Fisher. Motion carried unanimously.  
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29 **8. INTRODUCTION OF GUEST**

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31 **8.1 Bianca Padilla CYFD Unit Manager**

32 Bianca Padilla stated it is important to be on this board due to at risk kids. She  
33 thanked every for what they do in the community and on the board. A suggestion  
34 of bringing in youth members. She suggested training on Robert's Rules of Order.  
35 She also brought full books of Robert's Rules of Order for the Chair and Vice-Chair.  
36 Also need to have a vision of what they need to do. How to keep expanding for at  
37 risk youth? Look at some parenting type programs. Take a look at the bylaws.  
38 Advisory members are very helpful with their feedback and input. A coordinator  
39 has not be acquired as of yet. The bylaws do mention subcommittees and those  
40 might be helpful. Executive committee with Chair, Vice-Chair and five voting  
41 members to meet twice a year and work on budget and finance. New providers,  
42 different perspectives, deeper assessment and analysis of what the board is doing  
43 would be good. Some of the money originally was to serve kids from JPO and that  
44 has changed. The adjudicated population has shrunk. Other continuums are  
45 focusing on mental health, substance use, peer mentoring, community resource  
46 navigation, education and employment skills. Looking at target population,

1 schools, kids that are deeply involved in the system, best place. Bring in guest  
2 speakers, researching programming, having kids on the board, looking at data.  
3 Look at referral data and needs, more comprehensive needs assessment. Codes  
4 used to be a part of the juvenile treatment program and it was effective with the  
5 kids because it interactions they had they do not normally have with their families.  
6 There is program called Minds Quest Skills for Youth which is a middle school/high  
7 school program with a community service component. Intergenerational programs  
8 would be good too, grandparents raising children, single parents. Question was  
9 asked if they go and see what is happening with the money and the kids and the  
10 services. Do a survey of what programming the kids want. It was mentioned there  
11 is plenty of data of needs assessment within the City and county. Sometimes we  
12 over survey. Definitely work with other organizations to not duplicate. Better  
13 leverage the resources they already have and build the continuum.  
14

15 CYFD is releasing a federal funding RFP open to schools, the City, nonprofits and  
16 is a way to leverage funding. JJAC is working on Native American programs as  
17 there are a lot of Native American youth across the state that are underserved.  
18 Their second priority is going to be mental health and substance use. Third is  
19 supportive services and detention. Staying up to date with statutes and policies,  
20 the legislature.  
21

22 This board has five areas of programming they are able to do with this specific  
23 funding. Afterschool is more for nonprofit, private. Out of school time  
24 programming does filter through CYFD. CYFD has money for mentoring which is  
25 about \$2 million. JCC funding. Special appropriation funding.  
26

27 The bylaws were reviewed with the board. Once a year the board should review  
28 the bylaws.  
29

## 30 9. UPDATES

31  
32 The board should decide if the day works for all board members. There have been  
33 some conflicts. The board was asked to think about a different day, different time. It  
34 was mentioned that the fourth Wednesday would not have the current conflict with  
35 another meeting some board members are having.  
36

### 37 9.1 Billing (July to December) Explain program transition and delays on budget 38 for programs

39 There were problems with the way the grant got funded. There were four  
40 continuums that had some confusion. This grant did not get approved until  
41 November 2024. All the billing was just forwarded yesterday at midnight from July  
42 to December. There were also some changes with the programming. Domestic  
43 violence was mentioned at a high rate at this time, 85-90% of children are exposed  
44 to domestic violence. Seeing more youth doing battery to their guardians, to  
45 parents, and boyfriend/girlfriend. In the county battery against a household  
46 member was the third highest referral form problems with the youth. Need to teach

1 accountability opportunity to take responsibility for their actions. Adult models are  
2 adapted for youth. Teenage intervention program teaches youth the 12 concepts  
3 and tactics of the power and control wheel. This program was started in August  
4 and it going phenomenally. The first group graduated from the 12 week program.  
5 Another program changed was Choices Program to Positive Action which requires  
6 a lot more consistency but also includes health, self-esteem, requires 30 modules  
7 for 30 minutes, and the curriculum is amazing. One Circle Foundation is amazing.  
8 Need to collaborate with sincerity, with respect. Community service was  
9 mentioned and doing social learning.

10  
11 **9.2 Continuum Coordinator Position**

12 They are currently doing the first round of interviews. Hoping to have schedule by  
13 the end of the month. There were quite a few applicants and so probably have a  
14 second round of interviews. Grant funding and set up a position not within the City,  
15 but funded through being the fiscal agent and working through CYFD. Anticipate  
16 having someone by the end of February. Hatch, NM was mentioned and getting  
17 services up there. The Board will be responsible for the coordinator. Most  
18 contracts are set up to terminate with cause, immediately, or 30 day notice. The  
19 continuum coordinator can be paid up to \$33 an hour for an independent  
20 contractor. There is a job description but if there is anything that needs to be  
21 brought forward they can add within the contract.

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23 **9.3 Program Updates YDD**


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25 **9.4 Program Updates FYI**

26 They have had some meetings with Parks and Rec Department, but no real  
27 updates.

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29 **10. ADJOURNMENT**

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31 Motion to adjourn, and seconded. Motion carried unanimously. Meeting adjourned at  
32 1:00 p.m.

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\_\_\_\_\_  
Recording Secretary

3/20/2025  
\_\_\_\_\_  
Date