



CITY OF LAS CRUCES

Parks and Recreation Advisory Board

January 30, 2025

The Parks and Recreation Advisory Board held a work session on January 30, 2025, at 6:00 p.m. at City Hall, Room 2007B, 700 N. Main, Las Cruces, NM.

Members Present:

- Fred Raish – At large member
- Laura Haas - District 6
- Charles Beard – District 2
- Alana Bradley - District 4 (by Zoom)
- Miley Sarah Grandjean - District 1
- Kylie Aleja Jenkins - District 5
- Aracely Tellez – District 3

Others Present:

- Steven Bingham, Director, Parks & Recreation
- Hazel Nevarez, Senior Office Manager, Parks & Recreation
- Greg Shervanick, Public

The Parks and Recreation Advisory Work Session of January 30, 2025, at City Hall Council Chambers, 700 N. Main, Las Cruces, NM was brought to order at approximately 6:00 p.m. by Chair Raish and recognized the meeting as having a legal quorum.

1. Introductions:

Board Members introduced themselves and stated the district they represent. Attending staff and public introduced themselves.

2. Board Orientation

Christine Rivera, City of Las Cruces City Clerk, presented a PowerPoint presentation on Board/Committee/Commission Training. During the presentation she informed the Board, per Municipal Code, Advisory Boards are Standard Boards, meaning each District is represented. She said these Boards are to advise and make recommendations, should meet at least quarterly. Board Members should attend 75% of the meetings and follow Robert's Rules of Order and the Open Meetings Act.

1 Ms. Rivera informed Board Members Chapter 2 of Municipal Code addresses Board
2 Members Code of Ethics. Board Members should be respectful, never mislead or
3 obstruct, and lead with integrity.
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5 Ms. Rivera explained the Open Meetings Act (OMA) also known as the Sunshine
6 Law which focuses on transparency – public business is open to the public and the
7 meetings can be recorded, and public participation isn't required (is a Robert's
8 Rule). Requirements of OMA are that agenda items and posting should be 72 hours
9 prior to the meeting. Minutes should be completed within 10 days of the meeting
10 with minimum requirements – date, time meeting begun/ends, who is present, not
11 present, action items moved on, with approval of minutes at the next scheduled
12 meeting.
13

14 Ms. Rivera explained rolling quorums – this is where a board member discusses
15 business with each other, but not together, or through email which violates the OMA.
16

17 Ms. Rivera explained Rules of Procedure – meetings follow a condensed Robert's
18 Rules of Order, and explained main motions: motions/second, amendments,
19 Tabling (date specific) vs Postponing (indefinitely, kills the item and does not come
20 back), and Point of Order (getting back to topic on hand).
21

22 Lastly, Ms. Rivera explained Inspection of Public Records Act (IPRA) where every
23 person has a right to inspect public records – with exemptions such as date of birth,
24 social security number, account numbers, credit card numbers, tax i.d.'s, public
25 employee addresses, victim's rights, victim's rights, child abuse, and attorney client
26 privilege.
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29 **3. Adjournment:**
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31 Work session ended at 6:17 p.m.
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Chairperson