



# CITY OF LAS CRUCES

## DEVELOPMENT REVIEW COMMITTEE (DRC)

Following are the minutes from the City of Las Cruces Development Review Committee Meeting held Wednesday, January 22, 2025, at 9:00 a.m. in Room 1158.

**DRC PRESENT:** Adam Ochoa, Senior Planner  
Rocio Nasir, Senior Engineer, Utilities  
Gary Skelton, Engineer, Public Works  
Cathy Mathews, Landscape Architect, Parks & Rec.  
Mike Kinney, Plan Review Engineer, Com. Dev.  
Kyle Metzgar, MPO  
Michael Landavazo, Battalion Chief, LCFD  
Michael Danner, Fire Investigator LCFD

**STAFF PRESENT:** Adam Ochoa, Senior Planner  
John Castillo, Planner, Community Development

**OTHER PRESENT:** JR Ellis  
Daniel Montoya

### 1. CALL TO ORDER (9:00 a.m.)

Ochoa: I'll go ahead and call this January 22, 2025 Development Review Committee meeting to order.

### 2. APPROVAL OF MINUTES -

#### 2.1 November 20, 2024

Ochoa: First item on the agenda we have the approval of the minutes of November 20, 2024. There was a correction on there that Utilities sent. Rocio was not at that meeting so they just want to document that correction for those minutes, that Rocio Nasir was not at that meeting. Other than that, were there any other changes that were needed on those minutes? Seeing none. Can I have a motion to approve?

Metzgar: So moved.

Ochoa: Can I have a second please?

Mathews: Second.

1 Ochoa: Thank you. All in favor approving the minutes as amended, please signify  
2 by saying "aye."  
3

4 MOTION PASSES UNANIMOUSLY.  
5

6 Ochoa: All opposed. The minutes are approved.  
7

8 **3. NEW BUSINESS**  
9

10 **3.1 Case No. 24CS0500136: Montoya Estates**

- 11 • A request for approval of a non-administrative replat, known as Montoya  
12 Estates.
- 13 • The proposed subdivision currently encompasses approximately 0.500  
14 acres, is zoned R-1aM (Single-Family Medium Density Mobile) and  
15 located at 6095 Lemo Road.
- 16 • The subdivision proposes to subdivide one (1) existing lot into two (2)  
17 new lots that are 0.250 ± acres in size.
- 18 • Submitted by Amaro Surveying and Mapping LLC, Representative.  
19

20 Ochoa: Next item. We only have one item up for new business. This is Case  
21 24CS0500136, Montoya Estates Subdivision. Staff, can you give us a quick  
22 rundown please, John.  
23

24 Castillo: Good morning Mr. Chair. Today we have a request for approval of a  
25 nonadministrative replat known as Montoya Estates. The proposed  
26 subdivision currently encompasses approximately 0.5 acres and is zoned  
27 R-1aM, which is single-family residential medium density mobile, and is  
28 located at 6095 Lemo Road. The subdivision proposes to take the one  
29 existing lot and turn into two new lots that are 0.25 acres in size . This was  
30 submitted by Amaro Surveying and Mapping, LLC as the representative.  
31

32 Ochoa: And this went out for review and all reviewing parties had no issues with the  
33 proposed subdivision, including the right-of-way width?  
34

35 Castillo: Correct.  
36

37 Ochoa: Awesome. All right, I'll go around the table see if there are any issues. I'll  
38 start with MPO.  
39

40 Metzgar: Comments for MPO. No issues.  
41

42 Ochoa: All righty. We'll go to Parks and Rec.  
43

44 Mathews: No issues. Thank you.  
45

46 Ochoa: Thank you Cathy. Fire Department.

1  
2 Landavazo: No issues.  
3  
4 Ochoa: Thank you. And last but not least Utilities.  
5  
6 Nasir: I believe Meei approved with conditions if I'm not mistaken. I printed it out  
7 and I left it in my office.  
8  
9 Ochoa: That's all right. John can you look up what those conditions were from  
10 Utilities real quick please?  
11  
12 Castillo: So Meei had to review note number three to the following, the developer is  
13 responsible for all easements, mainline extensions, and stub outs  
14 necessary to provide separate utility service to lots contained herein and be  
15 in compliance with all applicable utility standards.  
16  
17 Ochoa: Okay. So just an amendment to the actual plat itself on note number three  
18 which that could be taken care of before we go to Planning and Zoning  
19 Commission. And it looks like that has already been resolved.  
20  
21 Nasir: Okay.  
22  
23 Ochoa: So that condition should be okay, should have been resolved already.  
24  
25 Nasir: Okay. Perfect. Then Utilities has no issues.  
26  
27 Ochoa: Awesome. All righty. And Public Works, engineering. Any comments on  
28 the Montoya Estate Subdivision?  
29  
30 Skelton: No comment from Public Works.  
31  
32 Ochoa: Mike, anything from engineering?  
33  
34 Kinney: No.  
35  
36 Ochoa: Awesome. Thank you folks. All right. Seeing that this has no issues, can  
37 I have a motion to recommend approval for Montoya Estate Subdivision?  
38  
39 Mathews: So moved.  
40  
41 Ochoa: Can I have a second please?  
42  
43 Nasir: Second.  
44  
45 Ochoa: All righty. All in favor signify by saying "aye."  
46

1 MOTION PASSES UNANIMOUSLY.

2

3 Ochoa: All opposed. All righty. So case 24CS0500136, Montoya Estate  
4 Subdivision will be moving forward to the February Planning and Zoning  
5 Commission meeting with a recommendation of approval from the DRC. All  
6 righty. So no other new business.

7

8 **4. DISCUSSION ITEMS**

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10 Ochoa: Any discussion items from DRC? Seeing none.

11

12 **5. ADJOURNMENT (09:05 a.m.)**

13

14 Ochoa: Can I have a motion to adjourn please?

15

16 Mathews: So moved.

17

18 Ochoa: A second.

19

20 Nasir: Second.

21

22 Ochoa: All in favor signify by saying "aye."

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24 MOTION PASSES UNANIMOUSLY.

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26 Ochoa: All opposed. And we are adjourned at 9:08

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Chairperson