



CITY OF LAS CRUCES

MINUTES

LIBRARY ADVISORY BOARD

Thursday, May 23, 2024

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5 1. Call to Order – President Stephen Jones called the meeting to order at 3:01 P.M. Library
6 Advisory Board (LAB) Members present: President Stephen Jones, Vice-President
7 Maryann Hendrickson, Secretary Jennifer Kreie, Members Patricia Gallegos, Erin Wahl,
8 Jessica Streeter, and Denali Wilson. Also, in attendance: Sarah Booth, Library Deputy
9 Director; and Dan Carrillo, Administrative Assistant.

10 a. President Stephen Jones read the *Land Acknowledgement Statement*.

11 b. Acceptance of May 23, 2024, Agenda – President Stephen Jones called for a
12 motion to approve as presented; Member Erin Wahl voiced a motion to approve;
13 Secretary Jennifer Kreie seconded the motion; all voted in favor; motion carried.

14 2. Review and Approval of April 25, 2024, Minutes – President Stephen Jones called for a
15 motion to approve as presented; Member Jennifer Kreie voiced a motion to approve; Vice-
16 President Maryann Hendrickson seconded the motion; all voted in favor; Motion carried.

17 3. Diversity, Equity, & Inclusion Committee Report – The following was reported:

18 i. There is no report for this month.

19 ii. Review objectives and discuss having a new LAB member join the DEI Committee.
20 This will be on June 2024 agenda as ‘New Business.’

21 4. Library Deputy Directors Report – Sarah Booth, Library Deputy Director, presented the
22 following:

23 a. Statistics:

24 i. We are slowly winding down this Fiscal Year with about 5 weeks left to go.
25 As we are establishing a more uniform way to collect statistics we are
26 noticing some trends.

- 1 ii. This Fiscal Year our overall circulation has been slightly down. However, it
2 is up compared to this time last year. In fact, this month we had a 5.61%
3 increase over the same time last year.
- 4 iii. Our user count has skyrocketed. We have more people coming into the
5 library. I personally give credit to our Public Programs staff for that
6 increase. That is also evident with our program attendance numbers. So
7 far this year, 24,392 people have attended 1,474 programs.
- 8 iv. We had 494 new card holders last month. Our total cardholders is 54,299.
9 This is an increase from the beginning of the year when we had 44,405
10 card holders. Currently, 49% of our community have library cards.

11 b. Personnel Updates:

- 12 i. Library Manager (Support Services): The position closed on Monday, April
13 22, 2024. There were 29 applicants. Human Resources sent me a list of
14 applicants to review. We will be interviewing five candidates the first week
15 in June. NOTE: Previous manager Steve Haydu changed his retirement
16 date from June 1, 2024, to May 1, 2024. His last day was April 30, 2024.
17 We will be having a party for him later this summer. Unfortunately, soon
18 after his retirement, Steve's wife passed away.
- 19 ii. Library Assistant II (Support Services): Interviews have already been
20 conducted for this position. The candidate selected has tentatively
21 accepted the offer. The candidate selected was Trinidad Jasso, Library
22 Assistant I, from Circulation & Media.
- 23 iii. Library Assistant I (Computer Lab): Interviews for this position were
24 conducted on May 8-9, 2024. The candidate selected has tentatively
25 accepted the offer.
- 26 iv. Library Page: Interviews have already been conducted for this position. A
27 tentative offer has been extended to the successful candidate.

1 v. Library Assistant I (Circulation & Media): Interviews have already been
2 conducted for this position. The candidate selected has tentatively
3 accepted the offer.

4 vi. Ryan Roy, Library Assistant II (Youth Services), and Jordan Egan, Library
5 Assistant I (Circulation & Media), are both leaving us at the end of this
6 month. Mr. Roy is moving to Dallas, TX, and Ms. Egan graduated from
7 New Mexico State University with a nursing degree and has accepted a
8 job in Santa Fe, NM.

9 c. Library Updates, Programs, & Events:

10 i. We are getting ready for our new cubicles. The cubicles will be installed the
11 week of May 28. Staff have moved to the Computer Lab/Board room, so
12 they have a place to work during this process. Movers came this week to
13 take the desks, file cabinets and other materials to the City of Las Cruces
14 auction house.

15 ii. The Quality-of-Life Department hosted a staff awards and training,
16 Wednesday, May 15, 2024. The event will take place at Munson Senior
17 Center. Shuly Serrano, Library Manager, was voted Quality of Life
18 employee of the year.

19 iii. Summer Reading starts on Saturday, June 1, 2024. The theme is
20 Adventure at your Library. We have several presenters planned. I would
21 like to give a huge shout out to the Friends of TBML. Without them, we
22 wouldn't have the presenters or the prizes for summer reading. They have
23 really saved us this year.

24 d. Library Master Plan:

25 i. Godfreys' Library Consultant Brad Waters is returning Monday June 10,
26 2024, to present the Master Plan to City Council. We would love to have
27 your support! The Friends are planning to wear purple shirts with white, and

1 ribbons to show support for the library.

2 e. Emily Drabinski, ALA President, will be here on June 14, 2024. Ms. Drabinski's
3 visit is part of her nationwide tour of American libraries. She will talk to the
4 attendees, will do a tour of the library, and interview a couple of people for the
5 documentary she is doing. The event will start around 1:30 P.M., with snacks being
6 served around 1:45 P.M.

7 f. President Stephen Jones called for a motion to accept the Library Deputy
8 Director's Report; Member Erin Wahl voiced a motion to approve; Secretary
9 Jennifer Kreie seconded the motion; all voted in favor; motion carried.

10 5. Old Business – None noted.

11 6. New Business – None noted.

12 7. Announcements – Lynda St. Clair, Friends of TBML President, announced the following:

13 a. The Friends of TBML would like to invite everyone to the next author talk on
14 Tuesday, June 25, 2024, at 1:30 P.M., in the Roadrunner Room. John Scherber is
15 the author and will talk about his ex-patriot experience in San Miguel de Allende,
16 Mexico. He also has written about 35 mysteries set in that area.

17 b. The t-shirts and buttons came in today and we will be wearing them to the City
18 Council meeting. We ordered around 100 of them and will distribute accordingly to
19 staff and others.

20 8. Public Participation – Lynda St. Clair, Friends of TBML President.

21 9. Adjournment – President Stephen Jones made a motion to adjourn meeting; meeting
22 adjourned at approximately 3:35 P.M. The next meeting is scheduled for Thursday, June
23 27, 2024, at 3:00 P.M. in the Roadrunner Room on the 2nd floor of TBML.

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26 **PRESIDENT or VICE-PRESIDENT**