



# CITY OF LAS CRUCES

## Capital Improvements Advisory Committee Agenda

Meeting will be held on March 23, 2023 1:30 pm at Utilities Center, Conference Room 225, located at 680 N. Motel Boulevard

1. Welcome New Member Zachery Freilino by Chair Curnutt.
2. Conflict of Interest:
  1. At the opening of each meeting, the Chairperson shall ask if any member on the Committee or any member of the City staff has any known conflict of interest with any item on the agenda.
3. Acceptance of Agenda.
4. Acceptance of the Minutes:
  1. Regular Meeting on February 23, 2023.
5. City Staff and/or Consultant Follow-Up:
  1. Timeline Check Points/Updates on Studies requested by Chair Curnutt:
    1. Utilities Development Impact Fee Timeline Verbal Update by Domonique Rodriguez.
    2. Parks and Recreation Impact Fee Timeline Verbal Update by Cathy Mathews.
    3. [Public Safety Impact Fee Timeline Update by Fire Chief Jason Smith.](#)
6. Old Business:
  1. Discuss Comments on Studies/Updates by CIAC Committee Members:
    1. [CIAC Chair Curnutt.](#)
    2. [CIAC Vice-Chair O'Neil.](#)
    3. [CIAC Member Newby.](#)
  2. Utilities Impact Fee Verbal Update by Domonique Rodriguez.
  3. Parks & Recreation Impact Fee Verbal Update by Cathy Mathews.
7. New Business
  1. [Parks & Recreation Projects Updates by Cathy Mathews.](#)
  2. [Utilities Projects Update by Carl Clark.](#)
  3. [Applicant Ranking and Weighted Scores Review by Denise Alejandre.](#)
  4. Discuss the 2022 CIAC Annual Report:
    1. Ask for CIAC Volunteer or Assign a CIAC Member to write Annual Report.
    2. Submit Annual Report for review and discussion at April Meeting prior to submitting to the City Manager.
  5. Discuss Utilities Facilities Tour by Alma Ruiz.
8. Action
  1. CIAC Members Vote on Applicant to Fill At-Large Vacant Seat.
9. Next Regular Meeting: April 27, 2023:
  1. Old Business:
    1. Parks & Recreation Impact Fee Update by Robert Nunez/Sonya Delgado.
    2. Utilities Impact Fee Update by TischlerBise Consultant Julie Herlands.
    3. Discuss the 2022 CIAC Annual Report by CIAC Members.
  2. New Business:

1. Utilities FY23 Q3 Financial Review Update by Domonique Rodriguez.
  2. Parks & Recreation FY23 Q3 Financial Review by Sarah Arvizo.
  3. Public Safety FY23 Q3 Financial Review by Sarah Arvizo.
  4. Community Development CY23 Q1 Construction Activity Update by Larry Nichols.
3. Action:
  1. CIAC Members Vote to Approve 2022 Annual Report.
  2. CIAC Members Sign the 2022 Annual Report for submission to the City Manager.
10. Public Participation.
11. Board Comments.
  1. Review City Staff and/or Consultant Follow-Up Items by Chair Curnutt.
12. Adjournment.